

Electrical Qualification Application Process

Please read, understand and completely fill out the certification of electrical experience thoroughly. Include all the required documentation on page 2 and 3.

You may submit this correspondence by email, mail, fax, or by hand delivery. Submit only one (1) copy. Email submittals must be submitted in Adobe Acrobat format (.pdf).

- Email correspondence to; correspondence-d8-msha@dol.gov.
- Mail correspondence to;
District Manager
Attn: Electrical Division
Mine Safety and Health Administration
2300 Willow Street, Suite 200
Vincennes, IN 47591
- Fax correspondence to; 812-882-7622

The applicant must have at least one (1) year of electrical experience in performing electrical work, prior to the date of the application, in order to take the series of five written tests approved by the Secretary. An individual shall apply to the District Manager and shall certify that he or she meets the requirements. Please note that one year of electrical experience in performing electrical work is not established by the length of time in the mining or similar industry alone, but rather the time spent performing electrical work. The required one year of electrical experience is gained through performing electrical work. These requirements will be confirmed by the District Manager prior to scheduling a test date. When the applicant's certification is confirmed the District Manager will contact the applicant to schedule a test date via email, phone, or mail. The tests will be administered by the Coal Mine Safety and Health District electrical staff. **These tests will first be scheduled as demand requires and may later be scheduled at regular intervals.**

When you are contacted you will be informed of the test date, place, time, and any other information that would be beneficial regarding the testing. A score of at least 80 percent of each of the five written tests will be deemed to be a satisfactory grade.

If you have any questions contact the electrical division at 812-882-7617.