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PROGRAM INFORMATION BULLETIN NO. P03-24

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Management

SUBJECT: How to Change Your Address with MSHA or Request
Certain Publications

Information

This bulletin answers questions on how to change your address with the Mine Safety and Health Administration (MSHA) and how to request certain publications. For your convenience, the information is provided as an attachment to the bulletin.

Background

MSHA receives many questions from the mining community on how to change an address or how to request various publications. This bulletin answers the questions we receive most frequently.

Internet Availability

To view this bulletin on the Internet, please visit the MSHA home page (<http://www.msha.gov>). Choose "Rules & Regs" and then scroll down to "Compliance Assistance Information" located on the left.

Issuing Office and Contact Person

Administration and Management, Management Services Division
Records Management Branch
Darlene Green, (202) 693-9823
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Distribution

Mine Operators
Independent Contractors
Mining Product Manufacturers
Special Interest Groups
Program Policy Manual Holders
MSHA Principal Officials

Attachment

HOW TO CHANGE YOUR ADDRESS WITH MSHA
OR
REQUEST CERTAIN PUBLICATIONS

Mine Operators:

To change your legal address, contact the appropriate district office as required by 30 CFR 41. No other MSHA office can change your legal address.

Program Policy Manual (PPM) and Program Policy Letters (PPL):

To purchase a Program Policy Manual, change the address for your PPM updates and Program Policy Letters, or request a duplicate copy, contact:

National Mine Health and Safety Academy
Attn: Ms. Sharon Taylor
1301 Airport Road
Beaver, WV 25813-9426

Telephone: (304) 256-3257
Fax: (304) 256-3368

Please include a telephone number with your request.

**Program Information Bulletins (PIB)
Federal Register Notices
Quarterly Report of Mine Injuries and Worktime
Informational Reports
Fatalgrams**

If you receive any of the four items listed above, contact the following office to change your address:

Office of Injury and Employment Information
P.O. Box 25367
Denver, CO 80225-0367

Telephone: (303) 231-5449
Fax: (303) 231-5515

Please include a telephone number with your request.

Code of Federal Regulations:

To purchase the Code of Federal Regulations, contact:

Government Printing Office
Customer Service

Telephone: (202) 512-1803

Equipment Approval Holders:

To change your address, please contact:

Approval and Certification Center
Attn: Lois Carr
R.R. 1, Box 251
Triadelphia, WV 26059

Telephone: (304) 547-2094
Fax: (304) 547-2044
Email: zzMSHA-IPSO@DOL.Gov

**Procedure for Obtaining MSHA Approval of Equipment or Products
or
List of MSHA Approved Products**

To request these items, contact the Approval and Certification Center (see information above).

Cost

Due to the high cost of postage, MSHA will remove from these mailing lists those individuals and organizations whose mail is returned by the US Postal Service and marked forwarding order expired, box closed, or similar notation.