

SUPPORTING STATEMENT

30 CFR 57.22401 - Underground Retorts (pertains only to metal and nonmetal underground oil shale mines with retorts located underground)

A. JUSTIFICATION**1. Explain the circumstances that make the collection of information necessary. Identify any legal or administrative requirements that necessitate the collection.**

Title 30, CFR 57.22401 sets forth the requirements for using a retort to extract oil from shale in underground metal and nonmetal mines that either liberate methane or have the potential to liberate methane based on the history of the mine or the geological area in which the mine is located. The regulation requires that prior to ignition of underground retorts, mine operators must submit a written plan to the appropriate Mine Safety and Health Administration (MSHA) District Manager which contains site-specific safeguards and safety procedures for the underground areas of the mine which are affected by the retorts. The retort plans must include:

- (1) Acceptable levels of combustible gases and oxygen in retort off-gases during start-up and during burning; levels at which corrective action will be initiated; levels at which personnel will be removed from the retort areas, from the mine, and from endangered surface areas; and the conditions for reentering the mine;
- (2) Specification and locations of off-gas monitoring procedures and equipment;
- (3) Specifications for construction of retort bulkheads and seals, and their locations;
- (4) Procedures for ignition of a retort and for re-ignition following a shutdown; and
- (5) Details of area monitoring and alarm systems for hazardous gases and actions to be taken to assure safety of personnel.

2. Indicate how, by whom, and for what purpose the information is to be used. Except for new collections, indicate the actual use the agency has made of the information received from the current collection.

Plans for operating retorts are required because the retort process involves the use of fire in an underground mine in which hazardous gases may be present. Approved retort plans are monitored by MSHA to ensure that combustible gases are kept at acceptable levels and do not expose the miners to explosive or other hazardous conditions.

3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses, and the basis for the decision for adopting this means of collection. Also describe any consideration of using information technology to reduce burden.

No improved information technology has been identified that would reduce the burden, however, in order to comply with the Government Paperwork Elimination Act mine operators may submit the plan to MSHA electronically and retain the records in whatever method they chose, which may also include

utilizing computer technology.

4. Describe efforts to identify duplication. Show specifically why any similar information already available cannot be used or modified for use for the purpose(s) described in Item 2 above.

MSHA knows of no other federal, state, or local agency that has a similar paperwork requirement relating to the use of retorts that would duplicate this requirement.

5. If the collection of information impacts small businesses or other small entities, describe the methods used to minimize burden.

The provisions of the Federal Mine Safety and Health Act of 1977 (Mine Act), and MSHA's regulations and standards, apply to all operations, regardless of size, because accidents, injuries, and illnesses occur at all mines. Congress intended that the law be enforced at all mining operations within MSHA's jurisdiction regardless of their size, and that information collections and recordkeeping requirements be consistent with efficient and effective enforcement of the Act. See S. Rep. No. 181, 95th Cong., 1st Sess. 28 (1977). However, Congress did recognize that small operations may face problems in complying with some provisions of the Mine Act. Section 103(e) of the Mine Act directs the Secretary of Labor not to impose an unreasonable burden on small businesses in obtaining any information under the Mine Act. Accordingly, the Agency takes this into consideration when developing regulatory requirements, and when appropriate and consistent with ensuring the safety and health of the nation's miners, different requirements for small and large operations exist. In MSHA's opinion, however, the use of retorts underground will be limited to large oil shale mines, and that small mines employing less than 20 miners, by virtue of their limited size and mining methods, will not construct or operate retorts underground. This information collection does not have a significant economic impact on small businesses or other small entities.

6. Describe the consequence to Federal program or policy activities if the collection is not conducted or is conducted less frequently, as well as any technical or legal obstacles to reducing burden.

MSHA records show that only a few mines use the retort process, and no oil shale mines are currently active. The only time an operator will need to resubmit a plan is when new retort processes or procedures are developed that are less expensive to use than those already in place. Because so few operators use retorts, there may be some years in which no new retort plans are submitted at all. For those operators who do use retorts, it is essential that a plan be submitted to MSHA so that MSHA can monitor the levels of hazardous gases and the use of the retort to ensure that miners are not being exposed to hazardous or explosive conditions.

7. Explain any special circumstances that would cause an information collection to be conducted in a manner:

- * **requiring respondents to report information to the agency more often than quarterly;**
- * **requiring respondents to prepare a written response to a collection of information in fewer than 30 days after receipt of it;**
- * **requiring respondents to submit more than an original and two copies of any document;**
- * **requiring respondents to retain records, other than health, medical, government contract, grant-in-aid, or tax records for more than three years;**

- * in connection with a statistical survey, that is not designed to produce valid and reliable results that can be generalized to the universe of study;
- * requiring the use of a statistical data classification that has not been reviewed and approved by OMB;
- * that includes a pledge of confidentiality that is not supported by authority established in statute or regulation, that is not supported by disclosure and data security policies that are consistent with the pledge, or which unnecessarily impedes sharing of data with other agencies for compatible confidential use; or
- * requiring respondents to submit proprietary trade secret, or other confidential information unless the agency can demonstrate that it has instituted procedures to protect the information's confidentiality to the extent permitted by law.

This collection of information is consistent with the guidelines in 5 C.F.R. 1320.5.

8. If applicable, provide a copy and identify the date and page number of publication in the Federal Register of the agency's notice, required by 5 CFR 1320.8(d), soliciting comments on the information collection prior to submission to OMB. Summarize public comments received in response to that notice and describe actions taken by the agency in response to the comments. Specifically address comments received on cost and hour burden.

Describe efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported.

MSHA will publish a 60-day pre-clearance FEDERAL REGISTER notice, soliciting public comments regarding the extension of this information collection.

9. Explain any decision to provide any payment or gift to respondents, other than reenumeration of contractors or grantees.

MSHA has made no decision to provide payment or gifts to the respondents.

10. Describe any assurance of confidentiality provided to respondents and the basis for the assurance in statute, regulation, or agency policy.

No records requiring confidentiality are required. However, in the event a mine operator should include proprietary data within a retort plan, such data will be kept confidential by MSHA consistent with the guidelines outlined in 5 U.S.C. 552(b)(4).

11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private. This justification should include the reasons why the agency considers the questions necessary, the specific uses to be made of the information, the explanation to be given to persons from whom the information is requested, and any steps to be taken to obtain their consent.

There are no questions of a sensitive nature.

12. Provide estimates of the hour burden of the collection of information.

It is estimated that MSHA would receive only one plan per year, and that it would take a metal and nonmetal mine supervisor earning \$44.93 per hour, approximately 160 hours to prepare the plan (salary figures from U.S. Metal and Industrial Mineral Mine Wages, & Benefits - Survey Results). The burden cost associated with the operator's duty to submit the required plan is as follows:

$$1 \text{ plan} \times 160 \text{ hours} \times 1 \text{ plan per year} = 160 \text{ hours}$$

$$1 \text{ plan} \times 160 \text{ hours} \times \$44.93 \text{ per hour} \\ (\text{approximate cost of a mine supervisor-}) = \$7,189$$

13. Provide an estimate of the total annual cost burden to respondents or recordkeepers resulting from the collection of information. (Do not include the cost of any hour burden shown in Items 12 and 14).

MSHA does not anticipate that there will be any costs associated with this information collection other than those designated under number 12 above.

14. Provide estimates of annualized cost to the Federal government. Also, provide a description of the method used to estimate cost, which should include quantification of hours, operational expenses (such as equipment, overhead, printing, and support staff), and any other expense that would not have been incurred without this collection of information. Agencies also may aggregate cost estimates from Items 12, 13, and 14 in a single table.

It is estimated that MSHA would receive only one plan per year, and that it would take an MSHA inspector approximately 160 hours to review the plan for approval. The burden cost associated with the MSHA district manager's approval process is as follows:

$$1 \text{ plan} \times 160 \text{ hours} \times \$27.13 \text{ per hour (salary of a GS 12/5 inspector)} = \$4,341.$$

15. Explain the reasons for any program changes or adjustments reported in Items 13 or 14 of the OMB Form 83-I.

Respondents: There is no change, the number of Respondents remained at 1.

Responses: There is no change, the number of Responses remained at 1.

Hours: There is no change, the number of Hours remained at 160.

Costs: There is no change, the Costs remained at \$0.

16. For collections of information whose results are planned to be published, outline plans for tabulation and publication. Address any complex analytical techniques that will be used. Provide the time schedule for the entire project, including beginning and ending dates of the collection of information, completion of report, publication dates, and other actions.

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There are no plans for publication or statistical use of the results of this information collection.

17. If seeking approval to not display the expiration date for OMB approval of the information collection, explain the reasons that display would be inappropriate.

There are no forms on which to display the expiration date.

18. Explain each exception to the certification statement identified in Item 19, "Certification for Paperwork Reduction Act Submissions," of OMB Form 83-I.

There are no certification exceptions identified with this information collection.