

MSHA Metal and Nonmetal 30 CFR §§ 56.1000/57.1000 Online Reporting

The owner, operator, or person in charge of any metal and nonmetal mine shall notify the nearest Mine Safety and Health Administration and Metal and Nonmetal Mine Safety and Health District Office before starting operations, of the approximate or actual date mine operation will commence. The notification shall include the mine name, location, the company name, mailing address, person in charge, and whether operations will be continuous or intermittent.

When any mine is closed, the person in charge shall notify the nearest district office as provided above and indicate whether the closure is temporary or permanent.

In accordance with 30 CFR §§ 56.1000/57.1000 requirements, mine operators may choose to make their notification to MSHA using the online filing web interface. The following pages provide stepby-step instructions for completing the information using this online filing option.

PLEASE NOTE: notifications can <u>only</u> be made for <u>one</u> mine at a time. Operators will need to repeat the process for multiple mines. Operators may also choose to continue to use an existing reporting method and report directly to an MSHA Field Office or District Office.

Click on Link - Report Commencement/Closure of Operation - M/NM (30 CFR §§ 56.1000/57.1000)

The link can be found under the Reports/Notices/Complaints section on the MSHA Online Filing/Forms Homepage (<u>http://www.msha.gov/forms/forms.asp</u>)



Forms & Online Filing Login Page:

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Mine Safety and Health	n Administration (MSHA) 1100 Wilson Boulevard, 21st Floor Arlington, VA 22209-3939 Isha.cov Telephone: (202) 693-9400 Fax-on-demand: (202) 693-9401
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Enter your existing EGov e-mail address and password account information. If you do not have an EGov account, click on the "New EGov users register here" link to create one.

Click the Login button to proceed.



Initial Page:

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* All fields with an asterisk are required throughout

Mine ID: Enter the Mine ID

<u>Reported by name</u>: This field is pre-populated with your current EGov account information. It may be changed.

<u>Reported by phone</u>: This field is pre-populated with your current EGov account information. It may be changed.

<u>Reported by e-mail</u>: This field is pre-populated with your current EGov account information. It may be changed.

Click the Next button to continue.



Mine Information Page:

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Enter	Mine > Commencement or Closure T	ype > Commencement or Closure Detials > Confirmation	
Mir	ne ID	4400118	
Mir	ne Name	SANDERS	
Op	erator Name	Vulcan Constr. Materials, L.P.	
Mir	ne Location - Street	5485 Afton Ln	
Mir	ne Location - City	Warrenton	
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Mir	ne Location - Zip Code	20187	
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Entry of the mine ID on the previous screen will result in the mine information being displayed for the corresponding data fields.

<u>Report Type</u>: Two report types are displayed - Commencement of Operation and Closure of Operation. Select the correct type by clicking in the circle (radio button) next to the corresponding report type name.

Click the Next button to continue.

From this page/screen forward, a "Back" button is provided to allow you to return to the previous screen if you need to make a correction or change. A "Cancel and return to menu" link is also provided.



Mine Closure Notification Page - All Mines:

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	Mine Commence/Closure of Opera	tion Request (30 CFR 56.1000/57.1000)	
	Enter Mine > Commencement or Closure	Type > Commencement or Closure Detials > Confirmation	
	Mine ID		
	Mine ID Mine Name	4400118 SANDERS	
	Operator Name	Vulcan Constr. Materials I. P.	
	* Closing Start Date:	vacar const. Machais, cr.	
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If you have chosen to report a closure of mine, the above screen will be displayed

<u>Closing Start Date</u>: Enter the approximate or actual date effective closure date within two weeks. The date format is mm/dd/yyyy.

<u>Type of Closure</u>: Select the reported closure type (Temporary or Permanent) from the drop down box by clicking on the down arrow ($\mathbf{\nabla}$) to the right of the data field.

Click the Next button to continue.



Review/Confirmation Page:

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	Enter Mine > Commencement or Cid	sure rype > Commencement or closure Debais > Commation	
	Please confirm all the informa	tion you entered was correct and then click the button 'Submit Request to MSHA'.	
	Mine Details		
	Mine ID	4400118	
	Mine Name	SANDERS	
	Operator Name	Vulcan Constr. Materials, L.P.	
	Reported by Details		
	Reported by name	John Smith	
	Reported by phone	8041234567	
	Reported by e-mail	jdsmith@yahoo.com	
	Commencement or C	Closure Details	
	Report Type	Closure of Operation	
	Closing Start Date:	11/01/2011	- 1
	Type of Closure:	Temporary	- 1
		CC Rook Submit Request to MSHA	
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A review screen is displayed that gives you an opportunity to review the information you entered.

Click the Back button if you need to change any information.

Click the Submit Request to MSHA button to submit the data.

A confirmation screen will be displayed (see page 9) and the system will automatically send an e-mail confirmation message.



Mine Commencement Notification Page - All Mines that are Not Portable Operations:

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	Enter Mine > Commencement or Closure Type >	Commencement o	r Closure Detials > Confirm	nation	
	Mine ID	4400118			
	Mine Name	SANDERS			
	Operator Name	Vulcan Constr. Mate	rials, L.P.		
	* Commencement Start Date:				
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If you are reporting a commencement and the mine is **NOT** a portable operation, the above screen will be displayed

<u>Commencement Start Date</u>: Enter the approximate or actual date effective commencement date within two weeks. The date format is mm/dd/yyyy.

<u>Type of Commencement</u>: Select the reported commencement type (Intermittent or Continuous) from the drop down box by clicking on the down arrow ($\mathbf{\nabla}$) to the right of the data field.

Click the Next button to continue.

A review screen is displayed that gives you an opportunity to review the information you entered.

Click Submit Request to MSHA button to submit the data.

A confirmation screen will be displayed (see page 9) and the system will automatically send an e-mail confirmation message.

Mine Commencement Notification Page – Portable Operation:

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Report Commence/Closure operation	- M/NM (30 CFR 56.1000/57.1000) e > Commencement or Closure Details	> Confirmation		
Mine ID Mine Name	4404196 Ottor Biyor Mino #2			
Operator Name * Commencement Start Date: * Type of Commencement:	Templeton Paving, LLC			
Current Portable mine location		New Portable mine location		
Nearest Town as, Landmark, or Post Office:	Bedford	 Nearest Town, Landmark, or Post Office: 	Bedford	
State:	VA	* State:	Virginia	•
County Name where mine is located :	Campbell	 County Name where mine is located: 	Campbell	1
Directions to Operation: From Lynchburg Va ,Route 460 West to Bed Rightonto Route 747, Joppe Mill Road for 3 river. Mine road/entrance on right. Gate visi	ford. Route 122 West for 3 - 4 miles. miles. Just past Route 691 and just before ble.	* Directions to Operation: From Lynchburg Va ,Route 460 Wes West for 3 - 4 miles. Rightonto 3 for 3 miles. Just past Route 691	t to Bedford. Route 1 Route 747, Joppe Mill and just before rive	.22 • .Road • r. •
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If you are reporting a commencement and the mine **IS** a portable operation, the above screen will be displayed

<u>Commencement Start Date</u>: Enter the approximate or actual date effective ccommencement date within two weeks. The date format is mm/dd/yyyy.

<u>Type of Commencement</u>: Select the reported commencement type (Intermittent or Continuous) from the drop down box by clicking on the down arrow ($\mathbf{\nabla}$) to the right of the data field.

Enter the information for the new location if the operation has moved. The information is prepopulated with the mine's current location information. All fields are required.

<u>Nearest Town, Landmark, or Post Office</u>: Change the name of the nearest town, landmark, or post office as appropriate.

<u>State</u>: Change the state, if appropriate, by clicking on the down arrow ($\mathbf{\nabla}$) to the right of the data field and selecting the corresponding state abbreviation.



<u>County Name where mine is located</u>: Change the county, if appropriate, by clicking on the down arrow (▼) to the right of the data field and selecting the corresponding county name. The displayed county listing will be based upon the the selected state.

<u>Directions to Operation</u>: Enter directions to the operation if the location has changed. The directions may be as simple as "one mile past mile marker 23 on route 234 W." Directions should be as clear and concise as possible.

Click the Next button to continue.

A review screen is displayed that gives you an opportunity to review the information you entered.

Click Submit Request to MSHA button to submit the data.

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Enter Mine > Comm	encement or Closure	Type > Commencement or Closure Detials > Confirmation	
The E-Documen	t Number for this	submission is # 1951738. This number is your confirmation that MSHA has received your filing	
This form has be	en submitted to	MSHA, district Southeast District - Birmingham (M3000).	
Please print a co	py of this form fo	or your records.	
IMPORTANT NOT	E: An unexpected	l error occurred sending an email to confirm this submission.	
Mine ID	5	4400118	
Mine Name		SANDERS	
Operator Na	me	Vulcan Constr. Materials, L.P.	
Reported b	v Details	· · · · · · · · · · · · · · · · · · ·	
Reported by	name	Marion Wayne	
Reported by	phone	8049876543	
Reported by	e-mail	imwayne@mattaponi.com	
Commence	ment or Clo	sure Details	
Report Type		Closure of Operation	
Closing Star	t Date:	11/05/2011	
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The Confirmation screen that appears next includes a document submission number. You may print a copy of the screen for your records. A confirmation e-mail message will also be automatically generated and sent to the e-mail address you provided.