

**Part I – ENTRY REQUIREMENTS**  
**2024 Mine Health and Safety Training Materials Competition**  
2024 TRAM Conference  
November 12-15, 2024

Deadline for Receipt of Entries: **Sunday, September 1, 2024**

*LATE/INCOMPLETE ENTRIES MAY BE DISQUALIFIED. SUBMITTED ENTRIES ARE NOT RETURNED.*

**PLEASE NOTE**

Your entry must include a copy in electronic format (CD/DVD/flash drive). This will enable the TRAM coordinators to share the materials with attendees following the event.

MSHA Blue Ribbon awards will be announced during the TRAM Opening Ceremonies.

Winning entries will be made available to TRAM attendees following the conference

**I. WHO CAN ENTER?**

The competition is open to all sources of mining-related training materials.

**II. WHAT TYPES OF MATERIAL ARE ELIGIBLE?**

Original health and safety training materials that you have developed or majorly revised since the 2023 TRAM Seminar are eligible. Entries cannot include the use of copyrighted materials, and you must be willing to share your entry with the mining community. Materials should address pertinent training requirements outlined in Title 30 of the Code of Federal Regulations (30 CFR) Parts 1-199, including Part 75 – Subpart P – Mine Emergencies.

1. The Safety Materials Competition entries will not be divided into categories. All entries will be evaluated according to the same criteria. The evaluation criteria have been simplified to streamline the process for entrants. Entries demonstrating an acceptable level of excellence will be awarded an MSHA Blue Ribbon.

2. You may submit multiple entries.

3. A completed Entry Submittal Document (Part II, attached) must accompany each entry.

Be sure to include a copy of your materials in electronic format. *NOTE: Do not expect the judging team to assume any of the information requested in the form.*

### III. HOW WILL ENTRIES BE EVALUATED?

A team of judges will assemble to evaluate each entry. The judges will perform a critical evaluation of **two crucial elements required of each entry**:

#### Element #1: Part II - Entry Submittal Document

- Is the required Entry Submittal Document complete?

#### Element #2: The Training Material

- Is the training material user-friendly?
- Is it legible/easily understood?
- Is the material well-organized?
- Are all elements of the material readily accessible?
- Is the content current?
- Is the material technically accurate?
- Has the developer clearly articulated training objectives?
- Is the material relevant to the stated target audience(s)?
- Are the images/handouts clear, legible, and easily understood?
- Is the sound (if used) clear and easily understood?
- Are animations (if used) relevant and easily understood?
- Does this material make users more aware of the hazards associated with their job and appropriate hazard controls?
- Did this training trigger a behavior-altering response from users?

### IV. WHAT BECOMES OF MY SUBMITTED TRAINING MATERIALS?

I understand that training materials submitted for the 2024 Mine Health and Safety Training Materials Competition will not be returned. The Mine Safety and Health Administration (MSHA) has my permission to use, duplicate, and/or distribute these submitted materials. Blue Ribbon entries will be displayed on the 2024 TRAM Conference web page.

### V. WHAT HAPPENS IF I WIN?

Winners of the Training Materials Competition are determined by the judges' evaluation prior to the beginning of the TRAM 2024 Conference. All winners will be announced during the opening ceremony on Tuesday, November 12, 2024. Each participant will receive a Certificate of Appreciation. Entries demonstrating an acceptable level of excellence will be presented with an MSHA Blue Ribbon.

### VI. HOW DO I SUBMIT MY ENTRY (ENTRIES)?

You may submit more than one entry. Each entry must include a **completed Part II Entry Submittal Document**, meet all of these requirements, and arrive at the following address by close of business on **September 1, 2024**:

Katie Kimbrell

email: [kimbrell.katie@dol.gov](mailto:kimbrell.katie@dol.gov)

telephone: (304)256-3286

National Mine Health and Safety Academy, 1301 Airport Road Beaver, WV 25813-9426

***WE RESERVE THE RIGHT TO DISQUALIFY LATE AND/OR INCOMPLETE ENTRIES.  
SUBMITTED ENTRIES WILL NOT BE RETURNED.***

# Part II – ENTRY SUBMITTAL DOCUMENT

REQUIRED

THIS COMPLETED DOCUMENT MUST BE SUBMITTED WITH EACH ENTRY.

## 2024 Mine Health and Safety Training Materials Competition

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Close of business: Sunday, September 1, 2024

### 1. ENTRANT'S INFORMATION

Name of Business \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Check Box if State Grant Funded

Contact Person

Name \_\_\_\_\_

Position \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

### 2. TITLE OF ENTRY

\_\_\_\_\_

\_\_\_\_\_

### 3. TARGET AUDIENCE(S)

Check all that apply:

New Miner

Annual Retraining

Hazard Training

Task Training

Public

Other \_\_\_\_\_

**5. What teaching methods, facilities, hardware, props, etc., do you recommend to present/deliver your training materials?**

**6. What is the specific intended objective / purpose for your training materials, i.e., what do you expect trainees to gain?**

**7. Provide detailed instructions for opening, accessing, navigating, displaying all elements of your training materials.**

**8. PLEASE READ AND SIGN THE FOLLOWING STATEMENT:**

I, \_\_\_\_\_, certify that the entry I am submitting for the 2024 Mine Health and Safety Training Materials Competition is my own original work. I certify that no copyrighted material has been used in this entry; any other material incorporated into the final product is either in the public domain, or permission has been obtained for its use. I authorize the Mine Safety and Health Administration (MSHA) to display my training materials for public viewing throughout the Training Resources Applied to Mining (TRAM) Seminar.

I understand that my submitted materials for the Training Materials Competition will not be returned. MSHA has my permission to use, duplicate, and/or distribute the submitted materials.

Name (Printed) \_\_\_\_\_

Signature \_\_\_\_\_

Name of Business \_\_\_\_\_

Date \_\_\_\_\_