

General Information (Cover Sheet)**Date:** __ / __ / __

If your company operates more than one mine, there must be one plan for each mine and mine ID number. Independent contractors should list their three-digit contractor ID number if they have one. Independent contractors do not need a contractor ID number in order for their plan to be approved.

Item 1. Company and Mine names [[Section 46.3\(b\)\(1\)](#)]**MSHA ID #** [__ - ____] **or** [____]**Company Name:** [_____]**Address:** [_____]**Address:** [_____]**City, State & Code:** [_____]**Mine Name:** [_____]

The individual responsible for safety and health training at the mine is the person MSHA should contact regarding training related matters.

Item 2. Person responsible for health and safety training at the mine (Name and Position)
[[Section 46.3\(b\)\(2\)](#)]**Name:** [_____]**Position/Title:** [_____]

Optional Information

Phone Number: (____) ____ - ____**E-Mail:** [_____]

Each training plan must list at least one competent person or organization. The competent person may work for the company, may be employed by an independent training service, or may be an instructor for a State Grants Program. If you employ a training organization, you may list the organization name and not the names of each individual person or instructor. When an organization is listed, all instructors of that organization will be included by reference and will change as the organization's staffing changes. For each person or organization, list the subject areas in which they are competent to instruct.

Item 3. Competent persons or organizations and subject areas each is competent to instruct [Section 46.3(b)(4)]:

[illegible]

New Miner Training Program

Mine ID # _ _ - _ _ _ _ _ Contractor ID _ _ _ _

New Miner Training Program (Section 46.5)

Date: _ _ / _ _ / _ _

Each new miner must receive no less than 24 hours of training [[Section 46.5\(a\)](#)]. Miners who have not received the full 24 hours of new miner training must work under the observation of an experienced miner.

A. Each new miner must receive the following training before the miner begins work. This training must be no less than 4 hours and must also address site-specific hazards [[Section 46.5\(b\)](#)]:

1. Introduction to work environment [[Section 46.5\(b\)\(1\)](#)]

Approximate Time(s): _ _ hours _ _ minutes to _ _ hours _ _ minutes

Teaching Methods:

lecture

site tour

discussion

other _____

audiovisual

Course Training Materials:

MSHA

applicable regulations

company

other

vendor/manufacturer

Evaluation Procedures:

oral feedback

☐ observation

written feedback

other _____

New Miner Training Program

2. Recognition and avoidance of electrical hazards and other hazards, such as traffic patterns and control, mobile equipment, and ground conditions [[Section 46.5\(b\)\(2\)](#)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	site tour
discussion	other
audiovisual	

Course Training Materials:

MSHA	applicable regulations
company	other
vendor/manufacturer	

Evaluation Procedures:

oral feedback	observation
written feedback	other _____

3. Emergency medical procedures; escape and emergency evacuation plans; firewarning signals and firefighting procedures [[Section 46.5\(b\)\(3\)](#)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	demonstration
discussion	site tour
audiovisual	other

Course Training Materials:

MSHA	firewarning signals and
company	firefighting procedures
vendor/manufacturer	applicable regulations
escape and emergency	other
evacuation plans	

Evaluation Procedures:

oral feedback	observation
written feedback	other

New Miner Training Program

4. Health and safety aspects of the tasks to be assigned [[Section 46.5\(b\)\(4\)](#)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	demonstration
discussion	site tour
audiovisual	other _____
practice under close observation	

Course Training Materials:

MSHA	safe work procedures
company	applicable regulations
vendor/manufacturer	other

Evaluation Procedures:

oral feedback	observation
written feedback	other

5. Statutory rights of miners and their representatives [[Section 46.5\(b\)\(5\)](#)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	computer
discussion	other
audiovisual	

Course Training Materials:

MSHA	company rules
company	applicable regulations
1977 Mine Act	other

Evaluation Procedures:

oral feedback	observation
written feedback	other _____

New Miner Training Program

6. Authority and responsibilities of supervisors and miners' representatives

[[Section 46.5\(b\)\(6\)](#)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	computer
discussion	other
audiovisual	

Course Training Materials:

MSHA	company rules
company	applicable regulations
1977 Mine Act	other _____

Evaluation Procedures:

oral feedback	observation
written feedback	other

7. Introduction to rules and procedures for reporting hazards [[Section 46.5\(b\)\(7\)](#)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	computer
discussion	other _____
audiovisual	

Course Training Materials:

MSHA	mine communication system
company	applicable regulations
1977 Mine Act	other
company rules	

Evaluation Procedures:

oral feedback	observation
written feedback	other

New Miner Training Program

B. After each new miner begins work, the miner must receive the following training within 60 days [Section 46.5(c)].

1. Self-rescue and respiratory devices [Section 46.5(c)(1)]

This subject is: applicable not applicable

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture

demonstration

discussion

other

audiovisual

Course Training Materials:

MSHA

training devices

company

applicable regulations

vendor/manufacturer

other

Evaluation Procedures:

oral feedback

fit test

written feedback

other

observation

2. First aid [Section 46.5(c)(2)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture

demonstration

discussion

other

audiovisual

Course Training Materials:

MSHA

first aid supplies

company

applicable regulations

vendor/manufacturer

other

Evaluation Procedures:

oral feedback

observation

written feedback

other

New Miner Training Program

C. After each new miner begins work, the miner must receive the balance, if any, of the 24 hours of training on any other subjects that promote occupational health and safety for miners at the mine within 90 days [[Section 46.5\(d\)](#)].

If other subjects will be taught based on circumstances or conditions at the mine, the “Yes” box should be checked and a completed “Other Subject(s)” page for each attached.

Yes

No

New Miner Training Program

Mine ID # _ _ - _ _ _ _ _ Contractor ID _ _ _

Section 46.5

C. Other Subject(s)

Subject Title:

[[Section 46.5\(d\)](#)]

Approximate Time(s): _ _ hours _ _ minutes to _ _ hours _ _ minutes

Teaching Methods:

lecture

discussion

audiovisual

demonstration

site tour

other

Course Training Materials:

MSHA

company

vendor/manufacturer

applicable regulations

other

Evaluation Procedures:

oral feedback

written feedback

observation

other

Newly-Hired Experienced Miner Training Program

Mine ID # _ _ - _ _ _ _ _ Contractor ID _ _ _

Newly-Hired Experienced Miner Training Program (Section 46.6)

Date: _ _ / _ _ / _ _

Each newly-hired experienced miner must receive the following training [[Section 46.6\(a\)](#)]. As specified below, some of the training will be given before the miner begins work; while the balance of the required training must be given no later than 60 days after work begins.

A. Each newly-hired experienced miner must receive the following training before the miner begins work. This training must also address site-specific hazards [[Section 46.6\(b\)](#)]:

1. Introduction to work environment [[Section 46.6\(b\)\(1\)](#)]

Approximate Time(s): _ _ hours _ _ minutes to _ _ hours _ _ minutes

Teaching Methods:

lecture

site tour

discussion

other _____

audiovisual

Course Training Materials:

MSHA

applicable regulations

company

other _____

vendor/manufacturer

Evaluation Procedures:

oral feedback

observation

written feedback

other

Newly-Hired Experienced Miner Training Program

2. Recognition and avoidance of electrical hazards and other hazards, such as traffic patterns and control, mobile equipment, and ground conditions [[Section 46.6\(b\)\(2\)](#)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	site tour
discussion	other
audiovisual	

Course Training Materials:

MSHA	lockout devices
company	applicable regulations
vendor/manufacturere	other

Evaluation Procedures:

oral feedback	observation
written feedback	other _____

3. Emergency medical procedures; escape and emergency evacuation plans; firewarning signals and firefighting procedures [[Section 46.6\(b\)\(3\)](#)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	demonstration
discussion	site tour
audiovisual	other _____

Course Training Materials:

MSHA	firewarning signals and
company	firefighting procedures
vendor/manufacturere	applicable regulations
escape and emergency evacuation plans	other

Evaluation Procedures:

oral feedback	observation
written feedback	other

Newly-Hired Experienced Miner Training Program

4. Health and safety aspects of the tasks to be assigned [[Section 46.6\(b\)\(4\)](#)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	demonstration
discussion	site tour
audiovisual	other
practice under close observation	

Course Training Materials:

MSHA	safe work procedures
company	applicable regulations
vendor/manufacturere	other

Evaluation Procedures:

oral feedback	observation
written feedback	other

5. Statutory rights of miners and their representatives [[Section 46.6\(b\)\(5\)](#)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	computer
discussion	other _____
audiovisual	

Course Training Materials:

MSHA	company rules
company	applicable regulations
1977 Mine Act	other _____

Evaluation Procedures:

oral feedback	observation
written feedback	other _____

Newly-Hired Experienced Miner Training Program

6. Authority and responsibilities of supervisors and miners' representatives [[Section 46.6\(b\)\(6\)](#)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	computer
discussion	other _____
audiovisual	

Course Training Materials:

MSHA	company rules
company	applicable regulations
1977 Mine Act	other _____

Evaluation Procedures:

oral feedback	observation
written feedback	other _____

7. Introduction to rules and procedures for reporting hazards [[Section 46.6\(b\)\(7\)](#)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	computer
discussion	other _____
audiovisual	

Course Training Materials:

MSHA	mine communication system
company	applicable regulations
1977 Mine Act	other _____
company rules	

Evaluation Procedures:

oral feedback	observation
written feedback	other _____

Newly-Hired Experienced Miner Training Program

B. After each newly-hired experienced miner begins work, the miner must receive the following training within 60 days [Section 46.6(c)].

1. Self-rescue and respiratory devices [Section 46.6(c)(1)]

This subject is: applicable not applicable

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture

demonstration

discussion

other _____

audiovisual

Course Training Materials:

MSHA

training devices

company

applicable regulations

vendor/manufacturere

other

Evaluation Procedures:

oral feedback

fit test

written feedback

other _____

observation

C. Training may address any other subjects that promote occupational health and safety for miners [Section 46.6(e)].

If other subjects will be taught based on circumstances or conditions at the mine, the “Yes” box should be checked and a completed “Other Subject(s)” page for each attached.

Yes

No

Newly-Hired Experienced Miner Training Program

B. After each newly-hired experienced miner begins work, the miner must receive the following training within 60 days [Section 46.6(c)].

1. Self-rescue and respiratory devices [Section 46.6(c)(1)]

This subject is: applicable not applicable

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture

demonstration

discussion

other _____

audiovisual

Course Training Materials:

MSHA

training devices

company

applicable regulations

vendor/manufacturere

other

Evaluation Procedures:

oral feedback

fit test

written feedback

other _____

observation

C. Training may address any other subjects that promote occupational health and safety for miners [Section 46.6(e)].

If other subjects will be taught based on circumstances or conditions at the mine, the “Yes” box should be checked and a completed “Other Subject(s)” page for each attached.

Yes

No

Newly-Hired Experienced Miner Training Program

D. When a newly-hired experienced miner returns to the same mine following an absence of 12 months or less, the miner must receive training on any changes at the mine that occurred during the miner's absence that could adversely affect the miner's health or safety. This training must be given before the miner begins work at the mine. If the miner missed any part of annual refresher training under Section 46.8 during the absence, the missed training must be given within 90 days after the miner begins work at the mine [Section 46.6(f)].

Newly-Hired Experienced Miner Training Program

Mine ID # _ _ - _ _ _ _ _ Contractor ID _ _ _

Section 46.6

C. Other Subject(s)

Subject Title:

[*Section 46.6(e)*]

Approximate Time(s): _ _ hours _ _ minutes to _ _ hours _ _ minutes

Teaching Methods:

lecture

discussion

audiovisual

demonstration

site tour

other _____

Course Training Materials:

MSHA

company

vendor/manufacturer

applicable regulations

other _____

Evaluation Procedures:

oral feedback

written feedback

observation

other _____

New Task Training Program

Mine ID # _ _ - _ _ _ _ _ Contractor ID _ _ _

New Task Training Program (Section 46.7)

Date: _ _ / _ _ / _ _

Each miner who is assigned to a new task in which he or she has no previous work experience must be trained in the health and safety aspects and safe work procedures specific to that new task. This training must be provided before the miner performs the new task. If a change occurs in a miner's assigned task that affects the health and safety risks encountered by the miner, the miner must be given training that addresses the change. Practice under close observation of a competent person may be used to fulfill the requirement for task training under this section [[Section 46.7\(d\)](#)].

Each task that will require training is specified below. The competent person who will provide the training is listed in Item 3 of the General Information section.

1. Health and safety aspects and safe work procedures of the new task

Specify the task: [_____]

Approximate Time(s): _ _ hours _ _ minutes to _ _ hours _ _ minutes

Teaching Methods:

lecture	demonstration
discussion	site tour
audiovisual	other
practice under close observation	

Course Training Materials:

MSHA	JSAs
company	safe work procedures
vendor/manufacturer	applicable regulations
operating manuals	other

Evaluation Procedures:

oral feedback	observation
written feedback	other

New Task Training Program

If other tasks require training at the mine, the “Yes” box should be checked and a completed “Other Task(s)” page for each attached.

Yes

No

B. When changes occur in a miner's assigned task that affect the health and safety risks encountered by the miner, the miner must receive training that addresses the change(s) [[Section 46.7\(b\)](#)].

New Task Training Program

Mine ID # _ _ - _ _ _ _ _ Contractor ID _ _ _

Section 46.7

A. Other Task(s)

Health and safety aspects and safe work procedures of the new task

Specify the task:

Approximate Time(s): _ _ hours _ _ minutes to _ _ hours _ _ minutes

Teaching Methods:

lecture	demonstration
discussion	site tour
audiovisual	other
practice under close observation	

Course Training Materials:

MSHA	JSAs
company	safe work procedures
vendor/manufacturer	applicable regulations
operating manuals	other

Evaluation Procedures:

oral feedback	observation
written feedback	other

Annual Refresher Training Program

Mine ID # _ _ - _ _ _ _ _ Contractor ID

Annual Refresher Training Program (Section 46.8)

Date: _ _ / _ _ / _ _

Each miner must receive a minimum of 8 hours of annual refresher training at least once every 12 months. The training must include instruction on changes at the mine that could adversely affect the miner's health or safety. The refresher training must also address other health and safety subjects relevant to the mine.

A. Each miner must receive the following training [[Section 46.8\(b\)](#)]

1. Changes at the mine that affect the miner's health or safety

Approximate Time(s): _ _ hours _ _ minutes to _ _ hours _ _ minutes

Teaching Methods:

lecture	site tour
discussion	other
audiovisual	

Course Training Materials:

MSHA	applicable regulations
company	other
vendor/manufacturer	

Evaluation Procedures:

oral feedback	observation
written feedback	other

B. Miners will also receive training in the following recommended subjects and for hazards that have accounted for the most fatalities and injuries at the mine, where appropriate [[Section 46.8\(c\)](#)]

If any of the **recommended subjects** will be taught at the mine, the "Yes" box is checked and a completed "Recommended Subject(s)" page for each is attached.

Yes No

If other subjects will be taught based on circumstances or conditions at the mine, the "Yes" box should be checked and a completed "Other Subject(s)" page for each attached.

Yes No

Annual Refresher Training Program

Mine ID # _ _ - _ _ _ _ _ Contractor ID _ _ _

Section 46.8

Recommended Subject(s)

(Check one subject from the following:)

- ☐ Applicable health and safety requirements, including mandatory standards
- ☐ Transportation controls and communication systems
- ☐ Escape and emergency evacuation plans; firewarning and firefighting
- ☐ Ground conditions and control
- ☐ Working in areas of highwalls
- ☐ Water hazards, pits, and spoil banks
- ☐ First aid
- ☐ Prevention of accidents
- ☐ Explosives
- ☐ Mobile equipment; conveyor systems; cranes; crushers; excavators; and dredges
- ☐ Maintenance and repair; material handling; fall prevention and protection; and working around moving objects
- ☐ Traffic patterns and control
- ☐ Illumination and night work
- ☐ Electrical hazards
- ☐ Health
- ☐ Respiratory devices

Approximate Time(s): _ _ hours _ _ minutes to _ _ hours _ _ minutes

Teaching Methods:

- ☐ lecture
- ☐ discussion
- ☐ audiovisual
- ☐ demonstration
- ☐ site tour
- ☐ other

Course Training Materials:

- ☐ MSHA
- ☐ company
- ☐ vendor/manufacturer
- ☐ applicable regulations
- ☐ other

Evaluation Procedures:

- ☐ oral feedback
- ☐ written feedback
- ☐ observation
- ☐ other _____

Annual Refresher Training Program

Mine ID # _ _ - _ _ _ _ _ Contractor ID _ _ _

Section 46.8

Other Subject(s)

Subject Title:

[[Section 46.8\(c\)](#)]

Approximate Time(s): _ _ hours _ _ minutes to _ _ hours _ _ minutes

Teaching Methods:

lecture

discussion

audiovisual

☐ demonstration

site tour

other

Course Training Materials:

MSHA

company

vendor/manufacturer

applicable regulations

other _____

Evaluation Procedures:

oral feedback

written feedback

observation

other

Hazard Awareness Training Program

Mine ID # _ _ - _ _ _ _ _ Contractor ID _ _ _

Date: _ _ / _ _ / _ _

Site-specific hazard awareness training must be given before any person specified under this section is exposed to mine hazards [[Section 46.11\(a\)](#)].

This training must be given to any person who is not a miner as defined by Section 46.2 but is present at the mine site. Such persons may include, but are not limited to, office personnel, delivery workers, and customers [[Section 46.11\(b\)](#)]. This training must also be provided to miners, such as drillers or blasters, who move from one mine to another mine while remaining employed by the same production-operator or independent contractor [[Section 46.11\(c\)](#)].

Site-specific hazard awareness training is not required for any person who is accompanied at all times by an experienced miner who is familiar with hazards specific to the mine [[Section 46.11\(f\)](#)].

The production-operator has primary responsibility for ensuring that hazard awareness training is given to employees of independent contractors who are required to receive that training. The production-operator must provide information to each independent contractor who employs a person at the mine on site-specific mine hazards [[Section 46.12\(a\)](#)]. Also, the independent contractor must inform the production-operator of any hazards they may create while working at the mine [[Section 46.12\(b\)\(2\)](#)].

Each independent contractor who employs a miner (as defined in Section 46.2) at the mine has primary responsibility for providing new miner training, newly-hired experienced miner training, new task training, and annual refresher training. Independent contractors will inform the production-operator of any hazards contractors may create by the performance of their work at the mine [[Section 46.12\(b\)](#)].

Hazard Awareness Training Program

A. Training must address site-specific health and safety risks. The training will include the following subjects or other special safety procedures, where appropriate [Section 46.11(d)].

Independent contractors who will be receiving hazard awareness training from the production-operator and will not need to provide this training to their own employees or employees of other independent contractors are not required to complete this part of the training plan.

Contractors may check here when this part is: not applicable.

1. Hazards a miner may be exposed to while at the mine, including applicable emergency procedures

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

- | | |
|---|--|
| <input type="checkbox"/> lecture | <input type="checkbox"/> demonstration |
| <input type="checkbox"/> discussion | <input type="checkbox"/> site tour |
| <input type="checkbox"/> audiovisual | other _____ |
| <input type="checkbox"/> written warnings | |

Course Training Materials:

- | | |
|---|---------------------------|
| <input type="checkbox"/> MSHA | checklist(s) |
| <input type="checkbox"/> company | signs and posted warnings |
| <input type="checkbox"/> vendor/manufacturer | applicable regulations |
| <input type="checkbox"/> company rules/policies | other |

Evaluation Procedures:

- | | |
|---|-------------|
| <input type="checkbox"/> oral feedback | observation |
| <input type="checkbox"/> written feedback | other |

If other subjects will be taught to cover **site-specific health and safety risks** at the mine, the “Yes” box is checked and a completed “Health and Safety Subject(s)” page for each is attached.

☐ Yes ☐ No

If other subjects will be taught based on circumstances or conditions at the mine, the “Yes” box should be checked and a completed “Other Subject(s)” page for each attached.

☐ Yes ☐ No

Hazard Awareness Training Program

Mine ID # _ _ - _ _ _ _ _ Contractor ID _ _ _

Section 46.11

A. Health and Safety Subject(s)

(Check one subject from the following:)

- Unique geologic or environmental conditions
- Recognition and avoidance of hazards such as electrical hazards
- Powered haulage hazards
- Traffic patterns and control, and restricted areas
- Warning and evacuation signals
- Evacuation and emergency procedures
- Other special safety procedures

Approximate Time(s): _ _ hours _ _ minutes to _ _ hours _ _ minutes

Teaching Methods:

- | | |
|-------------|---------------|
| lecture | demonstration |
| discussion | site tour |
| audiovisual | other |

Course Training Materials:

- | | |
|---|------------------------|
| <input type="checkbox"/> MSHA | checklist(s) |
| <input type="checkbox"/> company | applicable regulations |
| <input type="checkbox"/> vendor/manufacturer | other |
| <input type="checkbox"/> company rules/policies | |

Evaluation Procedures:

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> oral feedback | <input type="checkbox"/> observation |
| <input type="checkbox"/> written feedback | other |

Hazard Awareness Training Program

Mine ID # _ _ - _ _ _ _ _ Contractor ID _ _ _

Section 46.11

Other Subject(s)

Subject Title:

[[Section 46.11\(d\)](#)]

Approximate Time(s): _ _ hours _ _ minutes to _ _ hours _ _ minutes

Teaching Methods:

☐ lecture

☐ discussion

☐ audiovisual

☐ computer

demonstration

☐ site tour

other _____

Course Training Materials:

☐ MSHA

☐ company

☐ vendor/manufacturer

applicable regulations

other _____

Evaluation Procedures:

☐ oral feedback

☐ written feedback

observation

other _____

Hazard Awareness Training Program

B. Training must be provided to miners, such as drillers or blasters, who move from one mine to another mine while remaining employed by the same production-operator or independent contractor [Section 46.11(c)].

Independent contractors who will be receiving this training from the production-operator and will not be providing this training to employees of other independent contractors are not required to complete this part of the training plan.

Contractors may check here when this part is: not applicable.

1. Hazards a miner may be exposed to while at the mine, including applicable emergency procedures

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

- | | |
|--------------------------------------|---------------|
| <input type="checkbox"/> lecture | demonstration |
| <input type="checkbox"/> discussion | site tour |
| <input type="checkbox"/> audiovisual | other |
| <input type="checkbox"/> computer | |

Course Training Materials:

- | | |
|--|---|
| <input type="checkbox"/> MSHA | <input type="checkbox"/> applicable regulations |
| <input type="checkbox"/> company | other |
| <input type="checkbox"/> vendor/manufacturer | |

Evaluation Procedures:

- | | |
|------------------|-------------|
| oral feedback | observation |
| written feedback | other |

Please allow 4-6 weeks for delivery.

DATE: _____ PURCHASE ORDER NO: _____
NAME: _____ FED TAX ID# or SS#: _____
COMPANY: _____
ADDRESS 1: (Street or Route) _____
ADDRESS 2: (Post Office Box) _____
CITY: _____ STATE: _____ ZIP CODE: _____
TELEPHONE (Including Area Code): _____
STATE GRANTS PARTICIPANT: ☐ YES ☐ NO

QUANTITY	CATALOG NUMBER	NAME OF ITEM	UNIT PRICE	TOTAL AMOUNT

ORDERS FROM FOREIGN COUNTRIES

Advance payment in U.S. currency is required for ALL orders from foreign countries.

Make checks payable to: MINE SAFETY AND HEALTH ADMINISTRATION
or

Submit a Purchase Order and you will be billed later.

(We now accept credit card orders)

Mail completed form to: National Mine Health and Safety Academy
Department of Instructional Materials
Printing and Property Management Branch
1301 Airport Road
Beaver, West Virginia 25813-9426

You may telephone us at: (304) 256-3257

You may FAX us at: (304) 256-3368

You may e-mail us at: MSHADistributionCenter@dol.gov