

Qualified  
Inspector Resumé  
Sample

**John Doe**  
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**Bob's Coal Company**  
**Greentown, DC**  
**Continuous Miner**  
**5/2001 – Present**

**Position duties:**

**VENTILATION (only if you have experience):**

Planned and made major air changes which consisted of building and setting up regulators, building and removing stoppings, and constructing overcasts. Set up regulators, building and removing stoppings and constructing overcasts to change air flow. Took air reading, air samples and used smoke tubes on daily basis. Walked and examined Intake and Return Escapeways daily and reported and corrected hazardous conditions. Examine belt lines for air flow, leaking stoppings and hazardous conditions. Worked with MSHA, Consolidation Coal Company and Local Union 808 on the planning and implementing ventilation plans for Bob's Coal Company. Examined mine seals on a daily basis, while checking and measuring air quantity using anemometers, smoke tubes and air sample tubes. Examined and tested belt regulators on a weekly basis (making sure that air would reverse in case of mine fire on belt line).

**ROOF CONTROL:**

Roof bolted using conventional, resin and cable bolts. Worked on building cribs, cross beams and setting posts. Used track bolter to spot bolt along haulage. Used air drills to drill on falls and to support ribs. Examined areas throughout mine for hazardous roof conditions and took corrective action by setting posts, building cribs and cross beams. Inspected mine Roof on a daily basis. Used conventional, resin and cable bolts to build cribs, set posts and cross beams. Examined Intake and Return Escapeways for hazardous roof conditions and took corrective actions. Used track bolter for spot bolting along haulage. Provide guidance to mine companies on roof bolting plans.

**WORKSITE SAFETY:**

Perform mine inspections and Implemented safety policies and procedures for crew members. Perform pre-shift inspections on walkways, correct lifting procedures, clean up and rock dusting programs, walking of escape ways, correct bolting procedures, gas testing, roof testing, and safety equipment. Conducted safety meetings to discuss hazardous mine equipment and prevention techniques. Perform "mock" inspections and the training of employees

to perform inspections of either their work areas for workplace exams or “mock” MSHA inspections at areas outside their area of responsibility. Items inspected include but are not limited to: mobile equipment – completeness of pre-shift examinations, inspections of brakes, the safe and appropriate transportation of persons, safe and proper loading or rigging of materials or equipment, parking brakes working on traveled incline, checking of tire and lug condition, emergency steering, horns, wipers, lights, seatbelts, backup alarms, etc. Other machinery including conveyors, shakers crushers and feeders – check for startup alarm sounding, the adequacy of guarding both in construction and in its ability to guard against any contact with moving parts, whip guards (where appropriate – 7’ or greater from travelways), emergency stop cord inspection (tautness – location – working condition) or railings (location – construction).

### **GROUNDS:**

inspected the height of berms for the equipment that may travel in that area, conditions of loose material and potential hazards associated with falling material from high walls, the identification of potential stability issues and appropriate corrective actions, the regular inspection of dumping areas ensuring that blocks exist to restrict the operator from over traveling and that the ground condition can support the weight of the vehicle traveling on it. Inspect for clear walkways to provide safe access to working areas, the maintenance and proper construction of handrails and toe boards, proper construction and maintenance of ladders and stairways to eliminate potential fall hazards – check for the use of three point connection when ascending and descending ladders.

### **WORKSITE ENVIROMENTAL CONDITIONS:**

At Bob’s coal company I was in charge of taking air samples, gas checks and rock dusting. Inspect waste embankments, water impoundments and refuse piles for compliance with the Federal Mine Health and Safety Act of 1969. Review design plans and procedures submitted by mine operators in regard to waste embankments, water impoundments, and refuse piles and recommends approval, modification, or rejection. Provide technical guidance to operators regarding a new or uncommon method of construction and/or stabilization of a coal waste pile, embankments, or a waste impoundment, where complex engineering interpretation and analysis are required. Maintain a liaison with State and other federal regulatory agencies.

**Education:** Taylor University, Greentown, DC

**Major:** Industrial engineer,

**Date degree awarded\ estimate to receive degree:** 02/2009

**Certifications (if any):** electrical certification (if you are listing electrical certifications, please list electrical duties above)

**Date certification received:** 02/2007

## **References:**

Name of employer: Bob's Coal Company

Supervisor's Name: Bob Smith

Contact number of Supervisor: (555) 555-5555